**B.Tech Notice (Urgent)**

Date: - 04/10/2018

**Subject: - B.Tech V and VII SEM Reback / Mercy Back (RTU) Exam Forms.**

 **(For 2009 & 2010 and Leep 2010 & 2011 Batch)**

It is informed to all concerned HOD’s and deptt exam incharges that the **B.Tech V and VII Semester Reback / Mercy Back examination forms (RTU)** are being filled online on RTU’s website. So all concerned HOD’s are requested to **inform all students** of **B.Tech V and VII Semester Reback/ Mercy Back that they must come in** to the examination department with their departmental examination Incharge and fill their examination forms latest by **11/10/2018**. **All concerned HOD’s should ensure that all Pending Fees of students must be submitted before filling the University Exam Forms.**

**External Back Fees: - [One Back: 550/- Rs, Two Back: 1100/- Rs, More than two back: 1450/- Rs]**

**Internal Back Improvement Fees: - [Rs. 150/- per Theory Paper OR Lab OR DECA].**

**Necessary documents:**

1. **Declaration form signed by student and parents also.**
2. **Photocopy of Back semester Marksheet.**
3. **Photocopy of Aadhar card.**
4. **Scanned photo, Student Hindi Name and signature (images separately saved by university roll number in .jpg format).**
5. **Student will fill online back exam forms in cetral exam between 01:00 to 03:00 PM only.**

**Last date of submission Exam Form with Status of Filled & Unfilled Forms of B.Tech V and VII Semester Reback / Mercy Back (RTU) Exam Forms** **along with fee Detail is 11/10/2018. After that no examination forms will be filled.**

Exam Incharge Principal

CC to:-

1. Dean Academics
2. Vice Principal
3. All HOD’s(CSE,IT,ECE,EEE,EE,MECH,CIVIL)
4. All Dept. Exam Incharge’s(CSE,IT,ECE,EEE,EE,MECH,CIVIL)
5. Accounts