**MCA Notice (Urgent)**

Date: - 26/09/2018

**Subject: - MCA V SEM Back/Reback/Mercy Back (RTU) Exam Forms.**

 **For (2011 and Onwards Batch) only (Except 2012 admitted batch).**

It is informed to HOD MCA and deptt exam incharge that the **MCA V SEM Back/Reback/Mercy Back examination forms (RTU)** are being filled online on RTU’s website. So all concerned HOD’s are requested to **inform all students** of **MCA V SEM Back/Reback/Mercy Back that they must come in** to the examination department with their departmental examination Incharge and fill their examination forms latest by **11/10/2018**. **All concerned HOD’s should ensure that all Pending Fees of students must be submitted before filling the University Exam Forms.**

**External Back Fees: - [One Back: 550/- Rs, Two Back: 1100/- Rs, Three Back: 1650/- Rs, More than three back: 1750/- Rs]**

**Internal Back Improvement Fees: - [Rs. 300/- per Theory Paper OR Lab OR DECA].**

**Necessary documents:**

1. **Declaration form signed by student and parents also.**
2. **Photocopy of Back semester Marksheet.**
3. **Photocopy of Aadhar card.**
4. **Scanned photo, Student Hindi Name and signature (images separately saved by university roll number in .jpg format).**
5. **Student will fill online back exam forms in cetral exam between 01:00 to 03:00 PM only.**

**Last date of submission Exam Form with Status of Filled & Unfilled Forms of MCA V SEM Back/Reback/Mercy Back (RTU) Exam Forms** **along with fee Detail is 11/10/2018. After that no examination forms will be filled.**

Exam Incharge Principal

CC to:-

1. Dean Academics
2. Vice Principal
3. HOD MCA
4. MCA Exam incharge
5. Accounts

**MCA Notice (Urgent)**

**Date: -** **26/09/2018**

**Subject: - MCA V SEM Main (RTU) Exam Forms.**

It is informed to HOD MBA and deptt exam incharge that the **MCA V SEM Main examination forms (RTU)** are being filled online on RTU’s website. So all concerned HOD’s are requested to **inform all students** of **MCA V SEM Main that they must come in** to the examination department with their departmental examination Incharge and fill their examination forms latest by **11/10/2018**. **All concerned HOD’s should ensure that all Pending Fees of students must be submitted before filling the University Exam Forms.**

**External Main Fees: - Rs 1750/-**

**Necessary documents:**

1. **Photocopy of Aadhar card.**
2. **Scanned photo, Student Hindi Name and signature (images separately saved by university roll number in .jpg format).**
3. **Student will fill online back exam forms in cetral exam between 01:00 to 03:00 PM only.**

**Last date of submission Exam Form with Status of Filled & Unfilled Forms of MCA V SEM Main (RTU) Exam Forms** **along with fee Detail is 11/10/2018. After that no examination forms will be filled.**

Exam Incharge Principal

CC to:-

1. Dean Academics
2. Vice Principal
3. HOD MCA
4. MCA Exam incharge
5. Accounts